

Coram's Fields -Terms and Conditions of Use August 2020

As a children's charity, Coram's Fields hires out its football pitches to generate essential income to deliver services to the local community. However, our space is first and foremost a safe space for children. We ask that all hirers of our pitches, respect this and behave appropriately when using our facilities.

Terms of Hire

- This agreement is for the purposes of all-weather pitch hire at Coram's Fields. The facilities include three 3G surfaced 8 a-side pitches, 5 and 8 a-side goals, and flood lighting. No balls, bibs, pumps or cones are available, please bring your own.

Payment

- One-off bookings can only be completed via online card transaction and one month in advance. If you wish to book a pitch beyond a month in advance, please contact Playfinder for availability and to reserve a slot.
- Block bookings can also only be completed via online card transaction and one month in advance. If you wish to book a pitch beyond a month in advance, please contact Playfinder for availability and to reserve a slot.
- Bookings can only be completed 1 hour prior to booking start time.

Cancellations and Refunds

- All hirers with a one-off single booking and block bookings wishing to cancel or re-arrange a booking are required to give at least 30 days' notice prior to the booking date to be eligible for a refund or re-scheduled match.

Notice for Unavailable Pitches

- In any instance where the pitches are unavailable, either through required pitch maintenance, scheduled park events or other unforeseen circumstances; such as adverse weather conditions or health and safety concerns, Playfinder and/or Coram's Fields Grounds staff will make every effort to contact hirers by email and phone to inform them that the pitches are not available for their booking.
- Any bookers will not be charged for a booking that is missed due to the pitches being unavailable and will be refunded if they have already paid for the date. One-off single bookings and block bookers can choose whether they would like to rearrange their booking or receive a refund.

Appropriate use of Pitches

We ask that all those hiring our pitches, respect our space as one that is principally for children and young people and as a result, hirers are expected to:

- Refrain from the use of swearing and offensive language
- Conduct themselves appropriately and ensure that they and their team-mates do the same
- Any physical or verbal abuse towards staff and/or other pitch or park users will not be tolerated and will result in an immediate ban from the pitches.

In addition to the above:

- Smoking is strictly prohibited on the premises.
- Bicycles are not permitted on site; these must be locked up outside.
- Trainers, AstroTurf trainers and round moulded studs only. No bladed studs.
- No hockey, cricket or Zorb balls are permitted.
- No dogs or animals are allowed on the pitches.
- Food and drink are prohibited on the pitches except water and small fruit, e.g. oranges.
- Damage to the pitches or any of the facilities should be reported to a member of staff immediately.

Entering and Vacating Pitches and Premises

- For Covid-19 safety and safeguarding reasons, adult hirers over the age of 16 without a child must use the pitch entrance/exit located on Brunswick Square when coming to and leaving the pitches. Entry is not permitted through the main park entrance at Guilford Street.
- Please report to the Ground staff office upon arrival and provide the name of the booking, so that you can be allocated your pitch.
- The Grounds staff office and changing rooms are located in the white building on the corner of the pitches. First Aid assistance is also available here.
- Grounds staff wearing high-visibility uniforms are available at all times.
- For those booking a subsidised slot. You may be required to provide your booking email confirmation and/or proof of age - please ensure you have these available at all times.
- Hirers can only begin using the pitches at the start of their booking time – hirers are **NOT PERMITTED** to warm up on any pitch other than the one they have booked.
- All hirers are required to vacate the pitches no later than their booking end time. (Where play has been delayed/disrupted and only where possible, time is made up at the end of the booking).

Covid-19 Safety Protocols

- In adherence to government and FA guidelines, sports changing rooms and showers remain closed. Therefore, please arrive to play in your kit and shower at home. Toilets will be open and available for use.
- All teams must appoint a Covid-19 officer who must be responsible for the following safety procedures for their team. These are:
 - developing a Covid-19 plan and risk assessment to oversee the safe return to play;
 - check the insurance policies they have in relation to all football activities (e.g. personal accident and public liability), specifically any changes to insurance provider's advice and guidance on returning to competitive play, ensuring full compliance with its terms;
 - In line with current Government guidance, all participants (players, coaches, club and match officials, volunteers, spectators etc.) should check for symptoms of Covid-19. If an individual is symptomatic and/or living in a household with a possible Covid-19 infection

they should remain at home and follow Government guidance. In addition, any participants who have been asked to isolate by NHS Test and Trace because they are a contact of a known Covid-19 case, must not exercise outside their home or garden and must not exercise with others;

- To support NHS test and trace efforts, the team's Covid-19 office will hold a register collecting name and contact information on participants at both training and matches. Coram's Fields will request this should a confirmed case of coronavirus occur at Coram's Fields sports pitches;
- This information should be stored for a minimum of 21 days in-line with the Government Recreational Team Sport Framework and collected/processed in accordance with the Data Protection Act 2018 and in line with GDPR principles. It should be used only for the purpose of NHS test and trace;
- The Covid-19 officer must nominate a qualified person from their team to provide first-aid treatment in the event of a health emergency;
- All players, officials, volunteers and spectators must undergo a self-assessment for any Covid-19-symptoms. No-one should leave home to participate in football if they, or someone they live with, has any of the following: a high temperature (above 37.8°C); a new, continuous cough; and a loss of, or change to, their sense of smell or taste. This check should be done before each training session and must be recorded in regular risk assessments and it is important to note that no training session should take place without this having been done. Some clubs may wish to have this completed in the form of an online or paper questionnaire at the start of sessions. If symptoms are checked at the start of a session rather than in advance, this should be completed on arrival before the player mixes with others, so that if they have symptoms there is no chance of others being affected. Should an individual have demonstrated any such symptoms, they must not participate;
- Water bottles or other refreshment containers should in no circumstances be shared. Participants are advised to bring their own drinks or refreshments, in a named container. Water bottles or other refreshment containers should in no circumstances be shared. Participants are advised to bring their own drinks or refreshments, in a named container;



- All players and teams must adhere to the FA Code of Behaviour published 18 July 2020 which includes:
 - Maintain social distancing
 - Practice good hygiene
 - Support NHS Test and Trace
 - Do not spit and avoid shouting or raising your voice if face to face with other players.

Lost Items

- Coram's Fields is not responsible for any items lost, stolen or damaged items. If any item is lost, then please seek the nearest available member of staff to see if they have any items matching the description of your missing item. You can also call the Grounds staff office on 07458 304 331 to make lost property enquires.

Thank you for your continued support of Coram's Fields